QUOTATION FORM

Quotation No: MAHA-METRO/PMRP/O&M/QUOT/2026/Nov/01

Date of issuance of Quotation Form: 04-Nov-2026

Name of Work: Repair of Four (4) Nos. Faulty Train Radios by M/s Consort Digital Pvt. Ltd. (OEM)

Name of Bidder: _____

1. **Address of Bidder's Registered Office:** _____
2. **Name of Bidder's Authorized Signatory:** _____
3. **Email-ID & Contact no. of Bidder's Authorized Signatory:** _____
4. **Last Date & Time of Submission: Till 16:00 Hrs. on 13-Nov-2026**
5. **Quotation Opening Date & Time: 16:30 Hrs on 13-Nov-2026**
6. **Place of Submission:** Office of AGM/Procurement & Contracts, Pune Metro Rail Project, Metro Bhavan, 4th floor, District Court Metro Station, Near District Court, Shivajinagar, Pune-411005.
7. **Assigned Time period for Completion of Work:** The work equipment should be delivered at the Corporate Office of Maharashtra Metro Rail Corporation Ltd within 21 Days from the date of issue of LOA.
8. **Scope of Work** shall cover the following:
   a. The detailed scope of work is enclosed as Annexure-A.
   b. The bidder shall provide warranty for the above equipment for a period of 03 months from the date of acceptance/commissioning, covering defects in materials, workmanship, and performance.
   c. The equipment shall be delivered at the Corporate Office of Maharashtra Metro Rail Corporation Ltd within 21 days from the date of issue of this LOA. In case of delay in supply beyond the stipulated delivery period, liquidated damages may be levied as decided by Maha-Metro.
   d. The supplied material shall be subject to inspection at delivery address, as deemed necessary by Maha-Metro. Acceptance shall be subject to conformity with specifications and quality requirements.
   e. Material found defective, damaged, or not conforming to specifications shall be liable for rejection and shall be replaced by the bidder at no extra cost within a reasonable time.
   f. No compensation in terms of any loss of assets, man or material associated with this work shall be compensated by Maha-Metro.

Stamp & Signature of Bidder's Authorized Signatory	

9. Bill of Quantity & Financial Offer:

Sr. No	Description	Unit	Qty	Unit Rate in INR	Amount in INR
1	Repair of Consort make TRCP 5205 including service charge (Sr. no. 202102TRCP008)	Nos	1		
2	Repair of Consort make TRCP 5205 including service charge (Sr. no. 202102TRCP018)	Nos	1		
3	Repair of Consort make TRCP 5200 including service charge (Sr. no. 202102TRCP034)	Nos	1		
4	Repair of Consort make TRCP 5205 including service charge (Sr. no. 202102TRCP060)	Nos	1		
5				**Total Price in INR**	
6				**Freight charges in INR**	
7				**GST @ 18%**	
8				**Grand Total in INR**	

10. Instructions regarding submission of Quotation Form:

a. The bidder shall submit his offer in prescribed format issued by Maha-Metro along with the copies of Company Incorporation certificate/Statutory Registration certificate (like Shop Act Certificate etc.), Goods & Service Tax (GST) registration certificate, PAN card, Original Cancelled Cheque/Copy of Cancelled Cheque.

b. All pages/formats & documents provided by bidder must be duly stamped & signed by authorized signatory of the Bidder.

c. **If the participating bidder is Not OEM, they shall provide authorization letter from OEM i.e. M/s CONSORT. Quotations without authorization certificate shall be rejected.**

d. Overwriting on the rates quoted shall not be accepted.

e. The quoted amount by bidder in respect of scope of work shall be inclusive of Transportation, Loading & Unloading, mobilization charges, all applicable taxes and Duties as per prevailing rules of Govt. of India and Govt. of Maharashtra and any other charges required for the said work.

f. Any modification/ correction/ replacement in offer after opening time & date shall not be permitted.

g. Any condition(s) incorporated by bidder other than above, shall result in outright rejection of the offer/ proposal.

h. Any conditions, deviations, assumptions, exclusions, suggestions of alternative clauses, request of amendments in conditions & specifications of work or any other information submitted by you along with the Quotation Form, which is different from the Quotation Form & Quotation Notice issued by Maha-Metro or its

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representatives, shall not be treated as a part of the LOA/Work Order and shall not be binding upon Maha-Metro in anyway whatsoever at any stage of work during execution or thereafter, unless specifically agreed to by Maha-Metro in writing.

11. Evaluation Criteria:

The submitted bids shall be opened on scheduled date & time, by an authorized Opening Committee & the Total Cost quoted by eligible bidders shall be compared. A comparative statement shall be prepared by the Committee & the Bidder who has quoted the least cost (Gross Total of the BOQ) shall be declared as L-1 bidder & may be considered for award of the work.

12. Defect Liability Period/Warranty Period: Defect Liability Period shall begin from the date of asset handover or from the date of **Repair**. Warranty of minimum (03 months) shall be provided. The bidder shall promptly replace any defective material and not rectify it, within seven (07) days of notification of defect by Maha-Metro.

13. Payment Terms:

a. Payment will be made after certification by the Engineer in-charge of execution dept. of Maha-Metro within 30 days. However, no interest/compensation shall be paid due to any delay due to unforeseen reasons or whatsoever.

b. Payment shall be made to the Contractor in INR only, and through electronic means: RTGS, NEFT or Net banking only.

c. Maha-Metro shall deduct the tax at source (TDS) from the payments to the Contractor Which Employer will be required by law for deposition with the statutory authorities in India for which TDS certificates will be issued by Maha-Metro.

d. The payment of all applicable taxes & duties including GST and any other charges shall be in scope of the Contractor and the quoted price shall be inclusive of these taxes & duties. The Contractor shall provide break up of taxes and duties in its invoices. Any variation in statutory taxes and duties will be borne both ways i.e. in case of increase in taxes and duties, Maha-Metro will bear the additional amount and in case of decrease in taxes and duties, Maha-Metro will be reimbursed the difference amount.

14. Liquidated Damages (LD)

The work shall be strictly completed as per the timeline given above. LD shall be imposed at a rate of 0.1% of the accepted LOA/Work Order amount for each day of delay after the completion period subject to a maximum of 10% of accepted LOA/work order amount.

15. Termination:

Maha-Metro reserves the right to terminate this LOA/Work Order at any time without assigning any reasons, after giving a notice of Three (03) days.

16. Extension of time: Suitable extension may be granted for delay due to unforeseen reasons, if certified by Maha-Metro.

17. Variation:

a) The LOA/Work Order shall be awarded on fixed rate basis. No request for escalation in rates shall be entertained on account of any reasons or its further extension due to unforeseen reasons.

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b) The Employer at its discretion, may reduce/delete items as specified in scope of work depending upon site condition, requirement & other factors. Any addition in the scope of work shall be payable at the mutually agreed rates & amounts.

18. The Bidding Process & LOA/Work Order shall be governed by, and construed in accordance with, the Laws of Govt. of India & Govt. of Maharashtra and the Courts at Pune & High Court of Bombay shall have exclusive jurisdiction over all disputes arising under, pursuant to and/or in connection with the Bidding Process & LOA/Work Order.

19. **Essential Enclosures:**
    a. Copy of Company Incorporation Certificate/Statutory Registration Certificate (like Shop Act Certificate etc.)
    b. Copy of PAN Card
    c. Copy of GST Registration Certificate
    d. Original Cancelled Cheque/Copy of Cancelled Cheque/Bank Mandate Form.
    e. **Authorization letter from OEM.**

Annexure-A: Scope of Work:

Scope of Work shall cover the following

Sr. No	Description	Unit	Qty
1	Repair of Consort make TRCP 5205 including service charge (Sr. no. 202102TRCP008)	Nos	1
2	Repair of Consort make TRCP 5205 including service charge (Sr. no. 202102TRCP018)	Nos	1
3	Repair of Consort make TRCP 5200 including service charge (Sr. no. 202102TRCP034).	Nos	1
4	Repair of Consort make TRCP 5205 including service charge	Nos	1

a. The equipment shall be delivered at the Corporate Office of Maharashtra Metro Rail Corporation Ltd within 21 days from the date of issue of this LOA. In case of delay in supply beyond the stipulated delivery period, liquidated damages may be levied as decided by Maha-Metro.
b. The supplied material shall be subject to inspection at delivery address, as deemed necessary by Maha-Metro. Acceptance shall be subject to conformity with specifications and quality requirements.
c. Material found defective, damaged, or not conforming to specifications shall be liable for rejection and shall be replaced by the Supplier at no extra cost within a reasonable time.
d. No compensation in terms of any loss of assets, man or material associated with this work shall be compensated by Maha-Metro. The agency may obtain suitable + insurance policy to cover such losses at their own cost.

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Annexure-B

Format for Firm/Agency Details

Sr.No.	Description
1.	Name of the Firm/Agency:
2.	Address with Telephone, Email, Fax Numbers & name(s) of the Contact person
3.	Year of Establishment (Please attach shop Act Certificate/certificate of incorporation etc):
4.	Income Tax-PAN No. (Please attach PAN Card):
5.	GST No. (Please attach GST certificate):
6.	Bank Details:
7.	Verifications: The authorized person shall sign all the documents on the bottom right-hand side. Documents without signatures shall not be considered for evaluation purpose & the bidder may be disqualified on this account.

Stamp & Signature of **Bidder's Authorized Signatory**	

Annexure-C

Authorization letter

(On company letter head)

It is certified that Mr./Ms. _____*(Name)*_____ working as _____*(Designation)* is authorized for signing and submission of documents for this quotation process and take all decisions for the work of "Repair of Four (4) Nos. Faulty Train Radios by M/s Consort Digital Pvt. Ltd. (OEM)." of Pune Metro Rail Project on behalf of M/s _____*(company name)*.

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(Specimen Signature of Authorized signatory)

Name .....

Designation .....

.....

(Signature of Proprietor/company head)

Name .....

Designation .....

Date .....

Stamp & Signature of **Bidder's Authorized Signatory**	